Fundación Mi Sangre

Company Description

Intern Colombia is working in partnership with a non-profit organization that empowers new generations across Colombia to lead in the construction of a culture of peace. They specifically work with communities in Medellín, Cartagena, Cali, Norte de Santander, and Caquetá. By 2019, they had worked with more than 55,000 children & 14,000 teenagers & young adults, who in turn have impacted 475,000 others. Their programs focus on creating innovative solutions with change initiatives on issues related to health and well-being, gender equality, social inclusion, the environment, peace and justice, democracy and citizen participation, cultural heritage, coexistence, and social conflicts. They hope to build a country that respects life in all its forms and that promotes love, fairness, liberty, diversity, community, and shared responsibility.

Address		Transversal. 5A No. 45-64
City		Medellín, Colombia (South America)
Website	https://fundacionmisangre.org/en/the-foundation/	

Intern Profile			
Field of Interest	Languages minimum requirements		
 Anthropology Communications Education Global Affairs Politics Public Affairs Sociology Or Equivalent 	 Spanish (Lower-Intermediate) English (Advanced) 		

Profile Description

General Skills & Knowledge

- Ideal candidate will have a passion or interest in peacebuilding, community development, and/or education
- Proactive and diligent in their work
- Adaptable and flexible

- Resourceful and self-sufficient
- Pay careful attention to detail
- Cultural emotional intelligence
- Communicative within a team/works well in a diverse team
- Responsible and honest with team members
- Willingness and attitude to learn new things and contribute their knowledge

Description of Work

Intern position 01: Community outreach

The Intern will support the community outreach team. This will involve activities including, but not limited to:

- Cultivate strong community relationships with beneficiaries of the organisation
- Work alongside communities to help build new networks & programs
- Accompany community visits to meet with families, children, teenagers & young adults and volunteer coordination
- Assistance in managing the coordination of volunteers for projects across Colombia
- Managing and updating volunteer databases
- Assistance in office administration

Intern position 02: International Cooperation & Fundraising

The Intern will support the main administration team. This will involve activities including, but not limited to:

- Assistance in applying for international grants and funding
- Attending team meetings

- Refinement and implementation of long-term sustainable funding strategy
- Applying to international grants and funding
- Supporting day-to-day tasks of the NGO administrative team
- Assisting in the organization of events, and attending events

Intern position 03: Communications & Audio-visual Intern

The Intern will support the Administration team. This will involve activities including, but not limited to:

- Manage social media channels
- Design, prepare and execute the introduction, institutional image, and end of videos
- Make (design and execute) the presentation video of the Foundation activities
- Work with relevant team to undertake an assigned project for the duration of internship program
- Carry out the design and communication pieces for all invitations to events
- Produce content for social media channels

All tasks will be assigned as needed and to match the intern's interests and background.

Office Environment and Team Information

Team of 17. Intern will always be accompanied on community visits. Mix between office work & working in the communities.