

# Fundación Las Golondrinas

| Company Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                            |
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| Intern Colombia works in collaboration with an NGO that has been operating in Colombia for more than 40 years and their mission is to guarantee the inclusion, recognition and equity of children's rights and their protective environments. Our partner has impacted more than 30,000 children in more than 26 municipalities between Antioquia and Córdoba through 6 fundamental programs which focus on comprehensive early childhood care & health, educational training for teachers, promotion of women & mothers as community leaders, and rural & urban community development projects. They have also built an educational institution in 'Comuna 8' of Medellín which covers basic primary, secondary and middle school.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                            |
| <b>Address</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Calle 50A No. 41-31                                                                                        |
| <b>City</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Medellín, Colombia (South America)                                                                         |
| <b>Website</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <a href="https://www.fundacionlasgolondrinas.org/">https://www.fundacionlasgolondrinas.org/</a>            |
| Intern Profile                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                            |
| Field of Interest                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Languages minimum requirements                                                                             |
| <ul style="list-style-type: none"> <li>Education</li> <li>Global Affairs</li> <li>Human Rights</li> <li>Public Affairs</li> <li>Social Work</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <ul style="list-style-type: none"> <li>Spanish (Lower-Intermediate)</li> <li>English (Advanced)</li> </ul> |
| Profile Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                            |
| <p><b>General Skills &amp; Knowledge</b></p> <ul style="list-style-type: none"> <li>- The ideal intern will have a passion or interest in human rights, childcare, sustainable development, and/or community development</li> <li>- Proactive and diligent in their work</li> <li>- Adaptable and flexible</li> <li>- Resourceful and self-sufficient</li> <li>- Pay careful attention to detail</li> <li>- Cultural emotional intelligence</li> <li>- Communicative within a team/works well in a diverse team</li> <li>- Responsible and honest with team members</li> <li>- Willingness and attitude to learn new things and contribute their knowledge</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                            |
| Description of Work                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                            |
| <p><b>Intern position 01: International Cooperation &amp; Fundraising</b></p> <p>The Intern will support the main administration team. This will involve activities including, but not limited to:</p> <ul style="list-style-type: none"> <li>- Assistance in applying for international grants and funding</li> <li>- Attending team meetings</li> <li>- Refinement and implementation of long-term sustainable funding strategy</li> <li>- Applying to international grants and funding</li> <li>- Supporting day-to-day tasks of the NGO administrative team</li> <li>- Assisting in the organization of events and attending events</li> </ul> <p><b>Intern position 02: Community Outreach &amp; Engagement</b></p> <p>The Intern will support the community outreach team. This will involve activities including, but not limited to:</p> <ul style="list-style-type: none"> <li>- Cultivate strong community relationships with beneficiaries of the organisation</li> <li>- Work alongside communities to help improve quality of life</li> <li>- Accompany community visits to meet with families and volunteer coordination</li> <li>- Support trained local volunteers and personnel to carry out their mission, activities and transformation of the communities in which they work</li> <li>- Assistance in office administration</li> </ul> |                                                                                                            |

**03: Teacher**

The Intern will assist classes with groups of young children on-site with the support of a teacher to help manage groups of children. This will involve activities including, but not limited to:

- Develop program of learning activities and use of appropriate materials for duration of the internship, with lesson plans and clear objectives
- Working with children on a small group basis
- Create a healthy and nurturing environment during every class
- Classes should have a focus orientated towards English, Art, or Music
- Lead certain classes with the support of an assistant
- Daily and/or weekly reports on children's progress, issues and/or concerns
- Motivate and encourage students

**These tasks will be assigned as needed and to match the intern's interests and background.**

**Please note:** interns will also have the opportunity to contribute any additional time, knowledge and/or experience to develop educational research projects, strengthen and promote the organization internationally (including international cooperation & funding), provide logistical support, produce & publish content in English, or propose and implement any initiative related to education.

**Office Environment and Team Information**

Office & educational center located near the El Centro of Medellín. Communities based in Medellín and outside of Medellín. Intern will always be accompanied if visiting communities.