# Company Description

Intern Colombia is working in partnership with a company that is dedicated to the sustainable management of waste & recycling. They implement solutions that guarantee compliance with the legal standards for the collection of waste & recycling. Our partner works in partnership with both private companies, the public sector, and local communities to increase the rate of recycling, to reduce pollution and to generate environmental awareness. They believe one of the keys to long-term sustainable waste management in Colombia is formalizing the work of recyclers and guaranteeing better working conditions, thus reducing unemployment, and increasing quality of life.

**Address**
Carrera 70A No. 107 - 12

**City**
Bogota

**Website**
https://www.nomowaste.org/

## Intern Profile

<table>
<thead>
<tr>
<th>Key Academic areas</th>
<th>Languages minimum requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business</td>
<td>Spanish (Intermediate)</td>
</tr>
<tr>
<td>Communications</td>
<td>English</td>
</tr>
<tr>
<td>International Relations</td>
<td></td>
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<tr>
<td>Sustainability</td>
<td></td>
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<tr>
<td>Or Equivalent</td>
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</tbody>
</table>

## Profile Description

**General Skills & Knowledge**
- Students should have an interest in the Environment, Worker’s Rights, and/or Sustainable Development
- Proactive and diligent in their work
- Adaptable and flexible
- Resourceful and self-sufficient
- Pay careful attention to detail
- Cultural emotional intelligence
- Communicative within a team/works well in a diverse team
- Responsible and honest with team members
- Makes well-informed and responsible decisions
- Willingness and attitude to learn new things and contribute their knowledge

## Description of Work

Projects vary according to the intern’s area of expertise and/or interests, but generally include administrative, analytical, research and special project support. Other tasks may include, but are not limited to;
- Cultivate strong community relationships with beneficiaries of the organization
- Cultivate strong relations with potential strategic commercial partners
- Work alongside communities to help implement and/or manage community-led projects
- Accompany community visits to meet with recyclers
- Assistance in office administration
- Managing and updating databases
- Investigate & research environmental standards, laws & norms in other countries and determine if and/or how they can be applied in Colombia

**These tasks will be assigned as needed and to match the intern’s interests and background.**

## Office Environment and Team Information

Team of 13, in process of expansion. Spanish is not necessary, but preferably intermediate.