

# Fundación Mujer del Nuevo Milenio

Company Description	
<p>Intern Colombia is working in partnership with a non-profit organisation that works with children, adolescents, women, and men, LGTBI, ethnic groups and minority groups who are victims of domestic violence (physical, sexual, psychological, economic, and patrimonial) by providing comprehensive care and social protection as well as food &amp; housing (in extreme cases). This organisation works predominantly in the municipality of Soacha which has a high concentration of displaced populations and high levels of poverty. They also provide informative educational programs on the legal mechanisms needed to bring abusers to justice, identification of risk factors and protective measures victims can take in dangerous situations. Over the past 20 years, they have helped more than 3,800 families.</p>	
<b>Address</b>	Calle 2Bis No. 73C - 79
<b>City</b>	Bogotá, Colombia (South America)
<b>Website</b>	<a href="https://www.familiafundamil.org/en/home/">https://www.familiafundamil.org/en/home/</a>
Educational Model	
<p>The NGO works in Bogotá with children, adolescents, women, and men, LGTBI, ethnic groups and minority groups who are victims of domestic violence (physical, sexual, psychological, economic, and patrimonial) by providing comprehensive care and social protection, as well as food &amp; housing for women (in extreme cases).</p> <p>A key focus is put upon basic education, re-education, as well as professional workshops.</p> <p><b>Preventative Education Program</b></p> <p>Women receive training in diverse areas through weekly 3-hour workshops designed to teach them the legal mechanisms needed to open cases against their abusers, the identification of risk factors, and the protective considerations &amp; measures they can take to protect themselves and achieve the best possible results for their cases. Equally important, through group analysis of their respective life experiences, they help them develop better reflective processes and superior critical thinking skills.</p> <p><b>Productive Training Units</b></p> <p>In addition to coordinating various entrepreneurial groups, united through shared interests, training, and complementary skills, they aim to offer struggling community members new and inspiring economic endeavors, plus the tools necessary to position themselves competitively in the local market, for example; leatherworking workshops, baking and cooking workshops.</p> <p><b>Education from Infancy</b></p> <p>For the past 20 years, the NGO has provided preschools which have served as crucial developmental spaces for the least advantaged communities in Bogota's least developed neighborhoods, and now they're serving as elementary schools as well, offering educational opportunities for boys and girls up to 10 years old. The primary focus is English, encouraging the development of positive values and identities while nurturing leadership skills and social participation.</p>	
Intern Profile	
Key Academic areas	Languages minimum requirements
<ul style="list-style-type: none"> <li>• Anthropology</li> <li>• Communications</li> <li>• Education</li> <li>• Human Rights</li> <li>• Psychology</li> <li>• Social Work</li> <li>• or Equivalent</li> </ul>	<ul style="list-style-type: none"> <li>• Spanish (Intermediate)</li> <li>• English</li> </ul>

## Profile Description

### General Skills & Knowledge:

- Profiles with experience or interest in working with discriminated populations, vulnerable populations, and helping to change stereotypes will be positively received
- Proactive and diligent in their work
- Adaptable and flexible
- Resourceful and self-sufficient
- Pay careful attention to detail
- Cultural emotional intelligence
- Communicative within a team
- Works well in a diverse team
- Responsible and honest with team members
- Makes well-informed and responsible decisions
- Willingness and attitude to learn new things and contribute their knowledge
- Ability to manage groups

## Description of Work

### Intern position(s):

#### 01: Workshop & Professional Training Assistant

The Intern will support educational activities designed for victims of domestic violence and support them in their process of recovery and independence, but not limited to:

- Support teachers and/or workshop leaders by helping to supervise activities, working with victims of domestic violence on an individual, small group or whole class basis
- Help to develop programmes of learning activities and adapting appropriate materials
- Motivate and encourage participants
- Produce daily and/or weekly reports on progress, issues and/or concerns
- Attend team meetings and reviews
- Helping in the planning & execution of events
- Possibility to take on additional responsibilities such as teaching on their own and covering absences

#### 02: Elementary Teacher

The Intern will lead classes with groups of young children on-site with the support of an assistant to help manage groups of children. This will involve activities including, but not limited to:

- Develop program of learning activities and use of appropriate materials for duration of the internship, with lesson plans and clear objectives
- Working with children on a small group basis
- Create a healthy and nurturing environment during every class
- Classes should have a focus orientated towards English, Art, or Music
- Lead classes with the support of an assistant
- Daily and/or weekly reports on children's progress, issues and/or concerns
- Motivate and encourage pupils

#### 03: International Cooperation & Fundraising

The Intern will support the main administration team. This will involve activities including, but not limited to:

- Assistance in applying for international grants and funding
- Attending team meetings
- Refinement and implementation of long-term sustainable funding strategy
- Applying to international grants and funding
- Supporting day-to-day tasks of the NGO administrative team
- Assisting in the organization of events and attending events

**These tasks will be assigned as needed and to match the intern's interests and background.**

**Please note:** interns will also have the opportunity to contribute any additional time, knowledge and/or experience to develop educational research projects, strengthen and promote the organization internationally (including international cooperation & funding), provide logistical support, produce & publish content in English, or propose and implement any initiative related to education.

**Office Environment/Team Information**

Team of full-time & volunteers. They have 3 locations in the south-west of Bogotá. Integral part of the community. Mix between office & hands-on work with community.