Corpo Ayapel

Company Description

Intern Colombia is working in alliance with an NGO that was founded in 2003 and works with communities resolving and improving basic needs such as health and education for the inhabitants with a focus on the local environment. Our partner has developed impressive partnerships in both the private sector and public sector. They have also now trained local volunteers and personnel to carry out their mission, activities and transformation of the communities in which they work to ensure the inhabitants have a better quality of life.

**Health:**
They promote healthy lifestyles, develop educational prevention activities and offer health services that the system does not cover or that are difficult for the community to access.

**Education:**
They promote skills development processes, relevant to the local environment.

**Environment:**
They lead processes for the protection of the swamp and carry out environmental education programs in the educational institutions of the municipality.

<table>
<thead>
<tr>
<th>Address</th>
<th>Carrera 29c No. 10c-125, Oficina 902</th>
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<tbody>
<tr>
<td>City</td>
<td>Medellin, Colombia (South America)</td>
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<tr>
<td>Website</td>
<td><a href="https://corpoayapel.org/">https://corpoayapel.org/</a></td>
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**Intern Profile**

<table>
<thead>
<tr>
<th>Field of Interest</th>
<th>Languages minimum requirements</th>
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<tbody>
<tr>
<td>Communications</td>
<td>Spanish (Lower-Intermediate)</td>
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<tr>
<td>International Relations</td>
<td>English (Advanced)</td>
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<tr>
<td>Marketing</td>
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<td>Or Equivalent</td>
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**Profile Description**

**General Skills & Knowledge**
- Ideal candidate will have a passion or interest in sustainable development, community development and/or environmental protection
- Proactive and diligent in their work
- Adaptable and flexible
- Resourceful and self-sufficient
- Pay careful attention to detail
- Cultural emotional intelligence
- Communicative within a team/works well in a diverse team
- Responsible and honest with team members
- Willingness and attitude to learn new things and contribute their knowledge

**Specific Skills & Knowledge**
N/A

**Description of Work**

**Intern position 01: International Cooperation & Fundraising**
The Intern will support the main administration team. This will involve activities including, but not limited to:
- Assistance in applying for international grants and funding
- Attending team meetings
- Refinement and implementation of long-term sustainable funding strategy
- Applying to international grants and funding
- Supporting day-to-day tasks of the NGO administrative team
- Assisting in the organization of events and attending events
Intern position 02: Community Outreach & Engagement

The Intern will support the community outreach team. This will involve activities including, but not limited to:
- Cultivate strong community relationships with beneficiaries of the organisation
- Work alongside communities to help improve quality of life
- Accompany community visits to meet with families and volunteer coordination
- Support trained local volunteers and personnel to carry out their mission, activities and transformation of the communities in which they work
- Assistance in office administration

These tasks will be assigned as needed and to match the intern’s interests and background.

<table>
<thead>
<tr>
<th>Office Environment and Team Information</th>
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<tbody>
<tr>
<td>Office located in El Poblado. Communities are based outside of Medellín and they organize visits at least once or twice per month. Intern can choose to stay with communities for a week or fortnight during the program.</td>
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