Intern Colombia is working in partnership with an NGO whose aim is to provide a solution to the problem of plastic waste by recycling and creating low-cost eco-friendly housing & structures for vulnerable communities across Colombia & Latin America, and avoiding millions of tons of plastic polluting our planet. They use recycled plastic to create housing, playgrounds for children, improve educational facilities and urban infrastructure, such as bridges, decks, pedestrian paths, and fences, among others. They aim to build 4 million homes in Latin America in the next 12 years using recycled plastic waste to benefit vulnerable families who due to their socioeconomic conditions do not have the capacity to build decent housing. Our partner has won both national & regional awards in recognition for their positive social impact.

Address
Autopista Medellin - Bogota Km 36 (Rionegro)
City
Medellín, Colombia (South America)
Website
https://www.botellasdeamor.org/

Intern Profile

<table>
<thead>
<tr>
<th>Field of Interest</th>
<th>Languages minimum requirements</th>
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<tbody>
<tr>
<td>Business</td>
<td>Spanish (Lower-Intermediate)</td>
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<tr>
<td>Economics</td>
<td>English (Advanced)</td>
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<tr>
<td>Finance</td>
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<td>International Business</td>
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<td>International Relations</td>
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<td>Law</td>
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<td>Marketing</td>
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Profile Description

General Skills & Knowledge
- Ideal candidate will have a passion or interest in environmental protection, sustainable development, and/or community development
- Proactive and diligent in their work
- Adaptable and flexible
- Resourceful and self-sufficient
- Pay careful attention to detail
- Cultural emotional intelligence
- Communicative within a team/works well in a diverse team
- Responsible and honest with team members
- Willingness and attitude to learn new things and contribute their knowledge

Description of Work

Intern position 01: Community Outreach & Engagement
The Intern will support the community outreach team. This will involve activities including, but not limited to:
- Cultivate strong community relationships with beneficiaries of the organisation
- Work alongside communities to help build new houses and improve public places
- Accompany community visits to meet with families and volunteer coordination
- Accompany community visits to schools and private companies to share knowledge about recycling and the positive social impact on vulnerable communities
- Assistance in office administration
- Assistance in managing the coordination of projects & expansion across Colombia

Intern position 02: International Cooperation & Fundraising
The Intern will support the main administration team. This will involve activities including, but not limited to:
- Assistance in applying for international grants and funding
- Attending virtual team meetings
- Refinement and implementation of long-term sustainable funding strategy
- Applying to international grants and funding
- Supporting day-to-day tasks of the NGO administrative team
- Assisting in the organization of virtual events, and attending virtual events

Intern position 03: Technical Design/Engineering Assistant
The Intern will support the Technical team. This will involve activities including, but not limited to:
- Supporting the technical team in the design, conceptual design, and model making of housing for the communities
- Using programs similar to AutoCAD, PhotoScan, Revit, Rhino and Adobe Creative Apps.
- Facilitating discussions with special interest groups & key stakeholders
- Assistance in preparation of design presentations
- Collaborating with colleagues on projects
- Ensuring project delivery and quality control throughout
- Analyse strategies that help use to full capacity the materials used in the construction of housing for energetic and climatic sustainability

These tasks will be assigned as needed and to match the intern’s interests and background.

Office Environment and Team Information

Team based in Medellín. Plans to open office in Bogotá in 2021. Small team with massive community outreach.