Example Project Placement Plan

Essential information:

<table>
<thead>
<tr>
<th>Company</th>
<th>Phuoc &amp; Partners Law Company Limited</th>
</tr>
</thead>
<tbody>
<tr>
<td>Company Country</td>
<td>Vietnam</td>
</tr>
<tr>
<td>Company Website:</td>
<td><a href="https://phuoc-partner.com/">https://phuoc-partner.com/</a></td>
</tr>
<tr>
<td>Virtual or In-person</td>
<td>In-person</td>
</tr>
<tr>
<td>Career Field</td>
<td>Legal</td>
</tr>
</tbody>
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About the Host Company

The main aim of Phuoc & Partners’ “Foreign and Local Law Student Internship Program” is to give legal interns the opportunity to experience a placement with a business law firm in Ho Chi Minh City and Hanoi, to learn about the domestic and international legal practice in Vietnam and to get acquainted with the legal profession.

Core Skills

- Research and analysis
- Design electronic or manual website, marketing materials, posters
- Presenting: in person, digital, creating
- Social media: Marketing, content, strategy
- Business Development: networking, emailing, client visits

Internship Title: Legal Intern

What are the main projects that Intern is working on?

- Planning and executing development programs, conducting a marketing and business plan in International Trade Law Field
- Creating, reviewing, analyzing and maintaining legal and other business documents
- Conducting client phone intake, identifying potential legal issues to obtain
- Assisting in promotion activities and business development programs of the Firm (for example, articles and seminars)