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APPLICATION PROCESS

Students must be selected by the partner university to participate in the UCLA Exchange program. We are unable to admit "free movers" through this program.

The partner university must submit the following documents to UCLA as part of the nomination process:

- A copy of the student's transcripts
- Student's Academic Plan*
- Proof of English Proficiency

Upon UCLA's approval, students will receive an email with the link for the online registration form.

* The Academic Plan should not be longer than one page and must list 10 courses the student wants to take at UCLA. Students should include the course title and number (e.g. Public Policy 10A: Introduction to Public Policy).

DEADLINES

Deadlines

Nomination by Partner: Fall Quarter: March 31

The nomination form will be sent to the partners by email. Submissions will be accepted starting February.

Application by Student: Fall Quarter: May 1

Registration opens May 1.

Winter Quarter: October 1
Registration opens September 1.

ACADEMIC CALENDAR

UCLA academic year is based on the quarter system: 3 terms, 10 weeks each. Please consult the <u>UCLA Academic Calendar</u> for more detailed quarter and holidays dates.

TERM DATES FOR 2018-19:

Fall September 24 – December 14
Winter January 2 – March 22
Spring March 27 – June 14

LANGUAGE REQUIREMENTS

English language proficiency is required and proof of proficiency is to be submitted to UCLA by your university during the nomination process. Countries or institutions in which the language of instruction is English are exempted from these requirements, as are those students who are able to prove fluency through their university transcript.

TOEFL: minimum score of 550 (paper), 213 (computer) or 79 (internet)

IELTS: minimum score of 6.5 **ITEP:** minimum score of 5.0

DS-2019 FORM AND J-1 VISA

Exchange students must obtain a J-1 Non-Degree Student visa to study at UCLA. Upon completion of the online registration, students will be instructed on how to request the DS-2019 form "Certificate of Eligibility for Exchange Visitor (J-1) Status" from UCLA, which they will take to a U.S. Embassy/Consulate to apply for a J-1 Non-degree Student Visa.

The following documents are required when requesting the DS-2019 form:

- 1. Copy of passport (photo page).
- 2. Financial documents showing available funds (see "Living Expenses").
- 3. CFS (Confidential Financial Statement) The form is available <u>here</u>.

IMPORTANT: Per U.S. Immigration rules, all students must present physical copies of the entry documents after arrival in the U.S. Instructions will be sent to students about the check-In procedures.

ORIENTATION & CAMPUS RESOURCES

Exchange students are required to complete a pre-arrival online orientation (iStart@UCLA) and attend a post-arrival IEO Welcome/Orientation event. Details will be sent by email to all incoming exchange students.

Exchange students will have access to a wide variety of campus services. This includes full library privileges, access to Bruin Online resources, access to the UCLA recreational facilities, and eligibility for discounts on bus passes, movie tickets, performances and cultural events.

HOUSING

On-campus housing is available but not guaranteed. Exchange students must be enrolled full-time (12 or more units for undergraduates and 8 or more units for graduates) to apply for UCLA housing. If on-campus housing is not available, the Community Housing Office provides information about housing possibilities in the area, including apartments, rooms, hotels, and other accommodations. Other options include www.solutionsinla.com and www.zumahousing.com.

HEALTH INSURANCE

Health Insurance

Exchange students are required to purchase the UCLA Student Health Insurance Plan (SHIP) which meets immigration and campus requirements for J-1 visa holders. Fees for the 2018 – 2019 academic year will be available in June 2018.

SHIP fees for the 2017 – 2018 academic year were as follows:

DURATION	UNDERGRADUATE STUDENT	GRADUATE STUDENT
One Quarter	\$805.02	\$ 1,351.42
Two Quarters	\$1,610.04	\$2,702.84
Three Quarters	\$ 2,415.06	\$ 4,054.26

Exchange students enrolled in SHIP are eligible for services at the <u>Arthur Ashe Student Health and Wellness Center</u>, <u>Counseling and Psychological Services</u>, and the <u>UCLA Medical Center</u>.

Exchange students accompanied by dependents must obtain independent health insurance coverage for each dependent.

LIVING EXPENSES

Living Expenses

Exchange students do not pay tuition at UCLA, but they are responsible for living expenses, health insurance and orientation fees. All fees are subject to change.

Approximate Living Expenses Estimate (2018 – 2019)

DURATION	AMOUNT FOR STUDENT	AMOUNT FOR SPOUSE	AMOUNT PER CHILD
One Quarter	\$6,500	\$1,500	\$700
Two Quarters	\$13,000	\$3,000	\$1,400
Three Quarters	\$ 19,500	\$ 4,500	\$2,100

Acceptable financial documents include:

Personal funds:

A recent bank statement or bank letter showing available funds. The student must be the account holder.

Family funds:

A recent bank statement or bank letter having a family member as the account holder and showing available funds.

Funds from UCLA:

A copy of fellowship, grant, or assistantship award letters or a letter specifying the type, amount, and duration of award from the appropriate department.

Funds from government or other sponsoring agency:

A signed copy of the scholarship or award letter which states the amount and duration of the award.

COURSES

Course Enrollment

A schedule of classes* and a course catalog (which includes course descriptions) are available at www.registrar.ucla.edu.

*Please note that NOT all courses are open to exchange students. Professional schools of Law, Management, Dentistry, Medicine, and Nursing are not part of the exchange program.

Additionally, some undergraduate academic departments have course restrictions, such as Theater, Film and Television; Economics**, Mathematics, Physical and Life Sciences, Engineering, and Applied Sciences. This may result in your inability to enroll in specific courses. You are encouraged to thoughtfully select courses and remain flexible as enrollment is a highly competitive process.

**The UCLA Economics Department will only allow exchange students who are declared Economics major at their home university to enroll in Economics courses.

Please check the list of Restricted Courses to avoid including them in your Academic Plan.

Students can look through the <u>UCLA General Catalog</u> and the <u>Schedule of Classes</u> from previous quarters to make their course selection. Please note that some courses are restricted to UCLA students only. The Academic Plan will be used for assistance with course placement and does not guarantee enrollment.

RESTRICTED COURSES

Professional Schools are not part of the exchange program. So, you will not be able to take classes from:

- School of Law
- School of Nursing
- School of Medicine
- School of Dentistry
- Anderson School of Management

NOTE: Some UCLA departments have restricted courses, which are not available to exchange students. (This list is subject to change)

Bioengineering

167L – Bioengineering Laboratory

177A - Bioengineering Capstone Design I

177B - Bioengineering Capstone Design II

180L – System Integration in Biology, Engineering, and Medicine I Laboratory

188 – Special Courses in Bioengineering

298 - Special Studies in Bioengineering

Economics

ONLY exchange students who are Economics majors at their home university can enroll in Economics courses at UCLA. However, the following courses are restricted to exchange students.

11 – Microeconomic Theory	106FB – Finance Lab
41 – Statistics for Economics	106G – Introduction to Game Theory
101 – Microeconomic Theory	106GL – Introduction to Game Theory Lab
102 – Macroeconomic Theory	106M – Financial Markets and Financial Institutions
1033 – Introduction to Econometrics	106ML – Financial Markets and Financial Institutions Lab
103L – Econometrics Lab	106T – Economics of Technology and E-Commerce

106DL – Designed Markets Lab 106V – Investments

106E – Economics of Entrepreneurship
 173A – Introduction to Social Entrepreneurship
 106EL – Economics of Entrepreneurship Lab
 173B – Introduction to Social Entrepreneurship

106F – Finance

Film and TV

ALL courses are restricted, EXCEPT the following. You are welcome to enroll in these courses if space is available.

FTV 122 series – Production (All courses in this series)

FTV 132 – Screenwriting

106D - Designed Markets

FTV 133 - Screenwriting

FTV 106A - American Film History

FTV 106B – European Film History

FTV 106C – History of Asian, Latin American and African Film

FTV 108 - Documentary Film

FTV 110A – History of Broadcasting

FTV 112 – Film and Social Change





106TL – Economics of Technology and E-Commerce Lab

IMPACTED COURSES

The following Engineering undergraduate courses are impacted, but if you want to take one or more of these courses and you are not able to enroll through MyUCLA, you can submit the Enrollment Consideration Request (ECR) Form. The department will contact you to let you know the status of your request.

Bioengineering

Bioengineering 100

Bioengineering CM103

Bioengineering M153

Bioengineering C107

Bioengineering 120

Bioengineering C139A

Bioengineering C M140

Bioengineering C147

Bioengineering 165EW

Bioengineering C171

Bioengineering 180

Bioengineering C183

Electrical Engineering

Electrical Engineering M16

Electrical Engineering 100

Electrical Engineering 110L

Electrical Engineering 113D

Electrical Engineering 114

Electrical Engineering 115AL

Electrical Engineering M116C

Electrical Engineering M116L

Electrical Engineering M153

Electrical Engineering 141

Electrical Engineering 142

Electrical Engineering 164L

Electrical Engineering M171L

Electrical Engineering 180D

Electrical Engineering 184DB

Civil and Environmental Engineering

Civil and Environmental Engineering 15

Civil and Environmental Engineering 101

Civil and Environmental Engineering 123

Civil and Environmental Engineering 128L

Civil and Environmental Engineering 129L

Civil and Environmental Engineering 130L

Civil and Environmental Engineering 156B

Civil and Environmental Engineering M166

Computer Science

Computer Science 31

Computer Science 32

Computer Science 35L

Computer Science M51A

Computer Science 111

Computer Science M117

Computer Science 118

Computer Science 130

Computer Science 131

Computer Science 133

Computer Science 143

Computer Science M151B

Computer Science M152A

Computer Science 152B

Computer Science 170A

Computer Science 174A

Computer Science 180

Computer Science 181

Chemical Engineering

Chemical Engineering 101B

Chemical Engineering 102A

Chemical Engineering 104A

Chemical Engineering 104B

Chemical Engineering 104D

Chemical Engineering 104DL

Chemical Engineering 107

Chemical Engineering 108A

Engineering

Engineering 113

Engineering 183EW

Engineering 185EW





