

COORDINATORS

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APPLICATION PROCESS

Students must be selected by the partner university to participate in the UCLA Exchange program. We are unable to admit "free movers" through this program.

The partner university must submit the following documents to UCLA as part of the nomination process:

- A copy of the student's transcripts
- Student's Academic Plan*
- Proof of English Proficiency

Upon UCLA's approval, students will receive an email with the link for the online registration form.

* The Academic Plan should not be longer than one page and must list 10 courses the student wants to take at UCLA. Students should include the course title and number (e.g. Public Policy 10A: Introduction to Public Policy).

DEADLINES

Deadlines

Nomination by Partner: Fall Quarter: March 1

The nomination form will be sent to the partners by email. Submissions will be accepted starting February.

Application by Student: Fall Quarter: May 1

Registration opens April 1.

Winter Quarter: October 1

Registration opens September 1.

ACADEMIC CALENDAR

UCLA academic year is based on the quarter system: 3 terms, 10 weeks each. Please consult the <u>UCLA Academic Calendar</u> for more detailed quarter and holidays dates.

TERM DATES FOR 2017-18:

Fall	September 25 – December 15
Winter	January 3 – March 23
Spring	March 28 – June 15

LANGUAGE REQUIREMENTS

English language proficiency is required and proof of proficiency is to be submitted to UCLA by your university during the nomination process. Countries or institutions in which the language of instruction is English are exempted from these requirements, as are those students who are able to prove fluency through their university transcript.

TOEFL: minimum score of 550 (paper), 213 (computer) or 79 (internet)

iELTS: minimum score of 6.5

iTEP: minimum score of 5.0

DS-2019 FORM AND J-1 VISA

Exchange students must obtain a J-1 Non-Degree Student visa to study at UCLA. Upon completion of the online registration, students will be instructed on how to request the DS-2019 form "Certificate of Eligibility for Exchange Visitor (J-1) Status" from UCLA, which they will take to a U.S. Embassy/Consulate to apply for a J-1 Non-degree Student Visa.

The following documents are required when requesting the DS-2019 form:

- 1. Copy of passport (photo page).
- 2. Financial documents showing available funds (see "Living Expenses").
- 3. CFS (Confidential Financial Statement) The form is available <u>here</u>.

IMPORTANT: Per U.S. Immigration rules, all students must present physical copies of the entry documents after arrival in the U.S. Instructions will be sent to students about the check-In procedures.

ORIENTATION & CAMPUS RESOURCES

Exchange students are required to complete a pre-arrival online orientation (iStart@UCLA) and attend a post-arrival IEO Welcome/Orientation event. Details will be sent by email to all incoming exchange students.

Exchange students will have access to a wide variety of campus services. This includes full library privileges, access to Bruin Online resources, access to the UCLA recreational facilities, and eligibility for discounts on bus passes, movie tickets, performances and cultural events.

HOUSING

On-campus housing is available but not guaranteed. Exchange students must be enrolled full-time (12 or more units for undergraduates and 8 or more units for graduates) to apply for UCLA housing. If on-campus housing is not available, the <u>Community Housing Office</u> provides information about housing possibilities in the area, including apartments, rooms, hotels, and other accommodations. Other options include <u>www.solutionsinla.com</u> and <u>www.zumahousing.com</u>.

HEALTH INSURANCE

Health Insurance

Exchange students are required to purchase the UCLA Student Health Insurance Plan (SHIP) which meets immigration and campus requirements for J-1 visa holders. Fees for the 2017 – 2018 academic year will be available in June 2017.

SHIP fees for the 2016 – 2017 academic year were as follows:

DURATION	UNDERGRADUATE STUDENT	GRADUATE STUDENT
One Quarter	\$ 795.98	\$1,293.36
Two Quarters	\$ 1,591.96	\$2,586.72
Three Quarters	\$ 2,387.94	\$3,880.08

Exchange students enrolled in SHIP are eligible for services at the <u>Arthur Ashe Student Health and Wellness Center</u>, <u>Counseling and Psychological Services</u>, and the <u>UCLA Medical Center</u>.

Exchange students accompanied by dependents must obtain independent health insurance coverage for each dependent.

LIVING EXPENSES

Living Expenses

Exchange students do not pay tuition at UCLA, but they are responsible for living expenses, health insurance and orientation fees. All fees are subject to change.

Approximate Living Expenses Estimate (2017 – 2018)

DURATION	AMOUNT FOR STUDENT	AMOUNT FOR SPOUSE	AMOUNT PER CHILD
One Quarter	\$ 6,500	\$ 1,500	\$700
Two Quarters	\$ 13,000	\$ 3,000	\$1,400
Three Quarters	\$ 19,500	\$ 4,500	\$2,100

Acceptable financial documents include:

Personal funds:

A recent bank statement or bank letter showing available funds. The student must be the account holder.

Family funds:

A recent bank statement or bank letter having a family member as the account holder and showing available funds.

Funds from UCLA:

A copy of fellowship, grant, or assistantship award letters or a letter specifying the type, amount, and duration of award from the appropriate department.

Funds from government or other sponsoring agency:

A signed copy of the scholarship or award letter which states the amount and duration of the award.

COURSES

Course Enrollment

A schedule of classes* and a course catalog (which includes course descriptions) are available at <u>www.registrar.ucla.edu</u>.

*Please note that NOT all courses are open to exchange students. Professional schools of Law, Management, Dentistry, Medicine, and Nursing are not part of the exchange program.

Additionally, some undergraduate academic departments have course restrictions, such as Theater, Film and Television; Economics**, Mathematics, Physical and Life Sciences, Engineering, and Applied Sciences. This may result in your inability to enroll in specific courses. You are encouraged to thoughtfully select courses and remain flexible as enrollment is a highly competitive process.

**The UCLA Economics Department will only allow exchange students who are declared Economics major at their home university to enroll in Economics courses.

Please check the list of Restricted Courses to avoid including them in your Academic Plan.

Students can look through the <u>UCLA General Catalog</u> and the <u>Schedule of Classes</u> from previous quarters to make their course selection. Please note that some courses are restricted to UCLA students only. The Academic Plan will be used for assistance with course placement and does not guarantee enrollment.

RESTRICTED COURSES

Professional Schools are not part of the exchange program. So, you will not be able to take classes from:

- School of Law
- School of Nursing
- School of Medicine
- School of Dentistry
- Anderson School of Management

NOTE: Some UCLA departments have restricted courses, which are not available to exchange students. (This list is subject to change)

Bioengineering

- 167L Bioengineering Laboratory
- 177A Bioengineering Capstone Design I
- 177B Bioengineering Capstone Design II
- 180L System Integration in Biology, Engineering, and Medicine I Laboratory
- 188 Special Courses in Bioengineering
- 298 Special Studies in Bioengineering

Economics

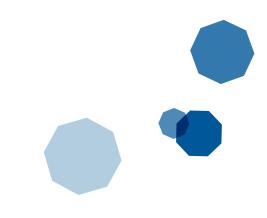
ONLY exchange students who are Economics majors at their home university can enroll in Economics courses at UCLA. However, the following courses are restricted to exchange students.

11 – Microeconomic Theory	106FB – Finance Lab
41 – Statistics for Economics	106G – Introduction to Game Theory
101 – Microeconomic Theory	106GL – Introduction to Game Theory Lab
102 – Macroeconomic Theory	106M – Financial Markets and Financial Institutions
1033 – Introduction to Econometrics	106ML – Financial Markets and Financial Institutions Lab
103L – Econometrics Lab	106T – Economics of Technology and E-Commerce
106D – Designed Markets	106TL – Economics of Technology and E-Commerce Lab
106DL – Designed Markets Lab	106V – Investments
106E – Economics of Entrepreneurship	173A – Introduction to Social Entrepreneurship
106EL – Economics of Entrepreneurship Lab	173B – Introduction to Social Entrepreneurship
106F – Finance	

Film and TV

ALL courses are restricted, EXCEPT the following. You are welcome to enroll in these courses if space is available.

- FTV 122 series Production (All courses in this series)
- FTV 132 Screenwriting
- FTV 133 Screenwriting
- FTV 106A American Film History
- FTV 106B European Film History
- FTV 106C History of Asian, Latin American and African Film
- FTV 108 Documentary Film
- FTV 110A History of Broadcasting
- FTV 112 Film and Social Change



IMPACTED COURSES

The following Engineering undergraduate courses are impacted, but if you want to take one or more of these courses and you are not able to enroll through MyUCLA, you can submit the Enrollment Consideration Request (ECR) Form. The department will contact you to let you know the status of your request.

Bioengineering

Bioengineering 100 Bioengineering CM103 Bioengineering C107 Bioengineering 120 Bioengineering C139A Bioengineering C M140 Bioengineering C147 Bioengineering C171 Bioengineering 180 Bioengineering C183

Electrical Engineering

Electrical Engineering M16 Electrical Engineering 100 Electrical Engineering 110L Electrical Engineering 113D Electrical Engineering 114 Electrical Engineering M116C Electrical Engineering M116L Electrical Engineering 141 Electrical Engineering 142 Electrical Engineering 164L Electrical Engineering 180D Electrical Engineering 184DB

Civil and Environmental Engineering

Civil and Environmental Engineering 15 Civil and Environmental Engineering 101 Civil and Environmental Engineering 123 Civil and Environmental Engineering 128L Civil and Environmental Engineering 129L Civil and Environmental Engineering 130L Civil and Environmental Engineering 156B Civil and Environmental Engineering M166

Computer Science

Computer Science 31 **Computer Science 32** Computer Science 35L Computer Science M51A Computer Science 111 Computer Science M117 Computer Science 118 **Computer Science 130 Computer Science 131** Computer Science 133 **Computer Science 143** Computer Science M151B Computer Science M152A Computer Science 152B Computer Science 170A Computer Science 174A **Computer Science 180** Computer Science 181 **Chemical Engineering** Chemical Engineering 101B Chemical Engineering 102A Chemical Engineering 104A Chemical Engineering 104B Chemical Engineering 104D Chemical Engineering 104DL Chemical Engineering 107 Chemical Engineering 108A

Engineering

Engineering 113 Engineering 183EW Engineering 185EW

